

## INFORMATION SHEET (For Schools)

### **Ideology and Instruction in Global Education: Case Studies from International and Local Schools in Hong Kong, New York, and Singapore**

Your school is invited to participate in a research project conducted by Dr. Theresa Alviar-Martin and Dr. Darren Bryant who are respective staff from the Department of Curriculum and Instruction and the Department of Education Policy and Leadership in the Hong Kong Institute of Education. Dr. Mark Baildon (National Institute of Education, Singapore), Dr. William Gaudelli (Teachers College, Columbia University, New York), and Dr. John Myers (Florida State University) comprise the project's research team.

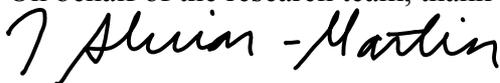
The qualitative project aims to describe secondary schoolteachers' conceptions and practice of global education and to identify contextual factors that influence their teaching. As an institution with an established global program, we believe that your school can help us build a better understanding of global education practices and contexts.

We expect to involve a total of 14 schools from Hong Kong, New York, and Singapore. Around 14 administrators and 55 teachers will participate in the study. The project entails one interview with a school administrator and two interviews with teachers, each lasting for one hour. We would also like to conduct one hour-long focus group interview with teachers, classroom observations of 3-5 lessons per teacher, and analysis of pertinent school/curriculum documents. This study poses no risks or discomfort to the participants. Although there are no direct benefits for participants, the study may enable teachers/administrators to reflect upon their roles within a school program that aims to prepare students for responsible engagement and leadership in a global society.

Interviews conducted for this research will be audio recorded and transcribed for analysis. The audio and transcribed files will be stored electronically in a password-protected computer accessible only to the researchers. All information related to participants will remain confidential. Identifying information will be removed from the data file and stored separately, with the link between identifying information and data made through codes known only to the researchers. All data containing personal identifiers will be destroyed 6 years after completion of the project.

Please understand that participation in this project is voluntary. Participants have every right to withdraw from the study at any time without negative consequences. If you would like to obtain more information about this study, please contact Dr. Theresa Alviar-Martin at telephone number 2948 7522 or Dr. Darren Bryant at telephone number 2948 8827. If you have any concerns about the conduct of this research study, please do not hesitate to contact the Human Research Ethics Committee by email at [hrec@ied.edu.hk](mailto:hrec@ied.edu.hk) or by mail to Research and Development Office, The Hong Kong Institute of Education.

On behalf of the research team, thank you for your interest in participating in this study.



Theresa Alviar-Martin, PhD, Principal Investigator  
18 November 2014

**THE HONG KONG INSTITUTE OF EDUCATION**  
**Department of Curriculum and Instruction**

**CONSENT TO PARTICIPATE IN RESEARCH (FOR SCHOOLS)**

**Ideology and Instruction in Global Education: Case Studies from International and Local Schools in Hong Kong, New York, and Singapore**

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The project aims to describe secondary schoolteachers' conceptions and practice of global education and to identify contextual factors that influence global education teaching. It entails one interview with a school administrator and two interviews with teachers, each lasting for one hour. We will also conduct one hour-long focus group interview with teachers, classroom observations of 3-5 lessons per teacher, and analysis of pertinent school/curriculum documents. This study poses no risks or discomfort to the participants. Although there are no direct benefits for participants, this project potentially informs the development of curriculum and teaching, especially among schools that seek to foster in students values, skills, and dispositions as members and future leaders in a global society.

Interviews conducted for this research will be audio recorded and transcribed for analysis. The audio and transcribed data files will be stored electronically in a password-protected computer accessible only to the researchers. All information related to participants will remain confidential. Identifying information will be removed from the data file and stored separately, with the link between identifying information and data made through codes known only to the researchers. All data containing personal identifiers will be destroyed 6 years after completion of the project.

Please understand that your students'/teachers' participation is voluntary. They have every right to withdraw from the study at any time without negative consequences. If you would like to obtain more information about this study, please contact Dr. Theresa Alviar-Martin at telephone number 2948 7522 or Dr. Darren Bryant at telephone number 2948 8827. If you have any concerns about the conduct of this research study, please do not hesitate to contact the Human Research Ethics Committee by email at [hrec@ied.edu.hk](mailto:hrec@ied.edu.hk) or by mail to Research and Development Office, The Hong Kong Institute of Education.

On behalf of the research team, thank you for your interest in participating in this study.

  
Dr. Theresa Alviar-Martin, Principal Investigator

18 November 2014

**Ideology and Instruction in Global Education: Case Studies from International and Local Schools in Hong Kong, New York, and Singapore**

I agree that the captioned research project can be carried out at this school.

Signature:

Name of Principal/Delegate\*:

\_\_\_\_\_  
(Prof/Dr/Mr/Mrs/Ms/Miss\*)  
\_\_\_\_\_

Post:

Name of School:

Date:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## INFORMATION SHEET (For Teachers/Administrators)

### **Ideology and Instruction in Global Education: Case Studies from International and Local Schools in Hong Kong, New York, and Singapore**

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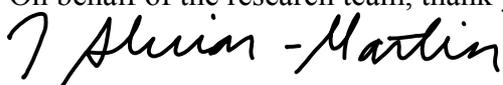
The qualitative project aims to describe secondary schoolteachers' conceptions and practice of global education and to identify contextual factors that influence teaching. As a teacher/administrator in a school with an established global program, we believe that you can help us build a better understanding of global education practices and contexts.

We expect to involve a total of 14 schools from Hong Kong, New York, and Singapore. Around 14 administrators and 55 teachers will participate in the study. The project entails one interview with a school administrator and two interviews with teachers, each lasting for one hour. We would also like to conduct one hour-long focus group interview with teachers, classroom observations of 3-5 lessons per teacher, and analysis of pertinent school/curriculum documents. This study poses no risks or discomfort to the participants. Although there are no direct benefits for participants, the study may help you reflect upon your role as a teacher/administrator within a school program that aims to prepare students for responsible engagement and leadership in a global society.

Interviews conducted for this research will be audio recorded and transcribed for analysis. The audio and transcribed files will be stored electronically in a password-protected computer accessible only to the researchers. All information related to you will remain confidential. Identifying information will be removed from the data file and stored separately, with the link between identifying information and data made through codes known only to the researchers. All data containing personal identifiers will be destroyed 6 years after completion of the project.

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On behalf of the research team, thank you for your interest in participating in this study.



Theresa Alviar-Martin, PhD, Principal Investigator  
18 November 2014

**THE HONG KONG INSTITUTE OF EDUCATION  
Department of Curriculum and Instruction**

**CONSENT TO PARTICIPATE IN RESEARCH  
(for Participating Teachers and Administrators)**

**Ideology and Instruction in Global Education: Case Studies from International and  
Local Schools in Hong Kong, New York, and Singapore**

I \_\_\_\_\_ hereby consent to participate in the captioned research conducted by Dr. Theresa Alviar-Martin.

I understand that information obtained from this research may be used in future research and may be published. However, my right to privacy will be retained, i.e., my personal details will not be revealed.

The procedure as set out in the **attached** information sheet has been fully explained. I understand the benefits and risks involved. My participation in the project is voluntary.

I acknowledge that I have the right to question any part of the procedure and can withdraw at any time without negative consequences.

Name of participant

Signature of participant

Date

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